

ATTENDANCE NEWSLETTER

Brocklewood Primary School



Spring Term 2023



Happy New Year ☺

Welcome back, we hope you enjoyed your break over Christmas and are ready for the new term. We know there was a lot of illness around before Christmas – thank you for continuing to work with us and keeping us informed if your child is ill. Hopefully the worst is over!



Illnesses

There has been high levels of flu, coughs and colds going around. Although we highly encourage you to bring your child in even when slightly unwell, we still have to follow the latest NHS guidance.

Knowing when your child should stay at home from school or nursery if they are poorly can help slow the spread of many winter illnesses. Please follow steps below to support this;

- 1 If your child is unwell and has a fever, they should stay home from school or nursery until the fever has resolved.
- 2 If your child has diarrhoea and/or sickness, they should stay off school for 24 hours after their symptoms clear up.



Celebrations

Our overall school attendance is currently **92.31%** (a slight drop since our last newsletter due to winter illnesses). The class with the best attendance for autumn term is **6G**! Well done and keep it up!

Keep looking out for our Attendance Superstar Postcards that will be given out each Friday in our postcard assembly, the children are really enjoying receiving the postcards each Friday!

Thank you for your support with our 'Festive Fridays' last term, this had a great impact on attendance in school and was really nice to see the children in school, happy and having fun.

Please watch out for more 'Fun Fridays' coming up this half term!!

We will be launching some exciting attendance competitions for the children this year. More information about these will be posted on Dojo.

Holidays in Term Time



Please continue to support us by bringing your child into school and taking holidays out of term time. As you are aware, school cannot grant any leave of absence during term time unless it is an exceptional circumstance. Brocklewood has the right to refuse any request for leave of absence and if your child fails to attend during the dates stated on the application form, they will incur a 'G' registration mark which is an unauthorised absence.

Please note that penalty notices are issued per parent per child. They are £60 if paid within 21 days rising to £120 if paid after 21 days but before 28 days. If the penalty notice remains unpaid then the Local Authority may instigate legal proceedings against you under section 444(1) of the Education Act 1996. If found guilty of this offence you could be fined up to £1000.



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BROCKLEWOOD PRIMARY SCHOOL

Why do children need to come to school?

- Regular attendance at school gives your child the best possible start in life and prepares them for the future.
- Children that attend school regularly find school routines, school work and friendships easier to maintain.
- Children that attend school regularly make better progress, both socially and academically.

Surely 1 or 2 days absent a week doesn't seem much but this is how it is..

If your child misses...	That equals...	Which is...	And over 13 years of schooling that's...
1 day per fortnight	20 days per year	4 weeks per year	Nearly 1 ½ years
1 day per week	40 days per year	8 weeks per year	Over 2 ½ years
2 days per week	80 days per year	16 weeks per year	Over 5 years
3 days per week	120 days per year	24 weeks per year	Nearly 8 years

Preparing your nursery child for school in September

If you have a child in nursery hopefully you have completed your application for them to start school this year. September is just around the corner, therefore, we are already preparing our nursery children to be school ready. This means bringing your child to nursery every day on time is just as important now as it will be in September. If you would like to talk more about this Mrs Hunter (EYFS Lead) and Miss Bell are always available to speak to and happy to help ensure all children feel happy and safe coming to school. You can contact Miss Bell or Mrs Hunter by class dojo, phoning the school, emailing via admin@brocklewood.nottingham.sch.uk or popping in to the school reception.

Educational Welfare

We are pleased to share that we now have an allocated Educational Welfare Officer. She will be working alongside Mrs Tarrant and Miss Bell to support and monitor attendance in school.

Reporting an Absence

Parents / Carers must inform the school office before 9am, if your child is going to be absent from school.

You can do this by phoning the school on 0115 9153272 and pressing option 1, if you need further help or support getting your child in to school then please press option 2 to speak with Miss Bell our Attendance Officer.

School Times

Please see below the school drop off and collection times for your child.



As you are aware these have changed slightly, all children in F2 –Year 6 are expected to be in school from 8:45am and collected at 3:15pm.

	Drop Off	Collection
Nursery am	8:45am	11:45am
Nursery pm	12:25pm	3:25pm
F2	8:45am	3:15pm
Year 1 & 2		
Year 3 & 4		
Year 5 & 6		

