

ATTENDANCE NEWSLETTER

Brocklewood Primary School



Autumn Term 2023



It has been a lovely start to autumn term so far, with the attendance breakfast at the end of September being a huge success! We look forward to see your child's attendance continue to improve as the year goes on. Last week your child will have brought home their attendance report for the first half term of autumn, if you have any queries concerning this please come and see or phone Miss Bell who will be happy to talk with you about this.



Festive Fridays are back!!!



Friday 1st December – Wear something sparkly to school and bring in a decoration for your class!

Friday 8th December – Christmas Jumper Day – wear a Christmas jumper and every child attending school will get a chocolate coin!

Friday 15th December – Pyjama Day – wear your pyjamas to school and every child attending will get milk and cookies!

Celebrations

Our overall school attendance is currently **92%**.

The classes with the best attendance for autumn term 1 were Nursery at 98% and 3/4F at 95.28%!!

Well done, we are so proud of you all for coming into school and getting your percentage of attendance as high as possible.

Look out for our Attendance Superstar Postcards that will be given out each Friday in our postcard assembly!

Exciting Update!



As most of you are aware, Miss Bell is due to go on maternity leave, her last day will be **Friday 8th December**. We wish her all the best for her next chapter!

Mr Edwards will be covering the Attendance Officer role whilst Miss Bell is away!



Mr Edwards is really excited to get to know our Brocklewood families better and support you all with attendance.

Holidays in Term Time

Please continue to support us by bringing your child into school and taking holidays out of term time. As you are aware, school cannot grant any leave of absence during term time unless it is an exceptional circumstance. Brocklewood has the right to refuse any request for leave of absence and if your child fails to attend during the dates stated on the application form, they will incur a 'G' registration mark which is an unauthorised absence.

Please note that penalty notices are issued per parent per child. They are £60 if paid within 21 days rising to £120 if paid after 21 days but before 28 days. If the penalty notice remains unpaid then the Local Authority may instigate legal proceedings against you under section 444(1) of the Education Act 1996. If found guilty of this offence you could be fined up to £1000.



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BROCKLEWOOD PRIMARY SCHOOL

Why do children need to come to school?

- Regular attendance at school gives your child the best possible start in life and prepares them for the future.
- Children that attend school regularly find school routines, school work and friendships easier to maintain.
- Children that attend school regularly make better progress, both socially and academically.

Surely 1 or 2 days absent a week doesn't seem much but this is how it is..

If your child misses...	That equals...	Which is...	And over 13 years of schooling that's...
1 day per fortnight	20 days per year	4 weeks per year	Nearly 1 ½ years
1 day per week	40 days per year	8 weeks per year	Over 2 ½ years
2 days per week	80 days per year	16 weeks per year	Over 5 years
3 days per week	120 days per year	24 weeks per year	Nearly 8 years



We are here..

We understand that on occasion it may be difficult for you to get your child into school and they may need some support with this. We want to reassure you that we are here to help and provide flexible support where appropriate. Miss Bell/Mr Edwards is always available to speak to and happy to help ensure all children feel happy and safe coming to school. You can contact Miss Bell/Mr Edwards by class dojo, phoning the school and pressing option 2, emailing her via admin@brocklewood.nottingham.sch.uk or popping in to the school reception.

Reporting an Absence

Parents / Carers must inform the school office before 9am, if your child is going to be absent from school.

You can do this by phoning the school on 0115 9153272 and pressing option 1, if you need further help or support getting your child in to school then please press option 2 to speak with Miss Bell or Mr Edwards our Attendance Officers.



School Times

Please see below the school drop off and collection times for your child.

	Drop Off	Collection
Nursery am	8:45am	11:45am
Nursery pm	12:25pm	3:25pm
F2	8:45am	3:15pm
Year 1 & 2		
Year 3 & 4	8:45am	3:15pm
Year 5 & 6		

Please be aware that the gates will be closed by 9am each morning, any later arrivals will receive a late code on the register. This will have an impact on your child's attendance and learning.

