

ATTENDANCE NEWSLETTER

Brocklewood Primary School



Spring Term 2024



Spring term was a busy time with lots happening in school, we hope you all enjoyed it as much as we did! We did an Easter Challenge that encouraged the children to attend school every day, for those children that attended every day for the last two weeks of term they received an Easter themed treat. Mr Edwards also started a weekly reward for the class with the highest attendance, due to the success of this and how much the children have enjoyed finding out who has won each week we will continue this going forward.

Attendance Reports



Please look out for your child's attendance report being sent home soon.
If you have any concerns regarding the report then please speak to Mr Edwards (Attendance Officer) and he will be more than happy to support you with this.

Late arrivals

We have noticed an increased number of children are arriving late each morning. Please can you remember to sign your child in at the office if you arrive to school after 9:15am. If your child is late then they will receive an unauthorised late code, this impacts their attendance. If you need support with getting your child into school, please phone the office and Mr Edwards will be here to support you.

Celebrations



Our overall school attendance is currently **91.35%**.

The classes with the best attendance for Spring term was 6T at 96%!!

We have noticed there were a few classes over 90% attendance in Spring term!! Well done, we are so proud of you all for coming into school and getting your percentage of attendance as high as possible.

Look out for our Attendance Superstar Postcards that will be given out each Friday in our postcard assembly!

We are here..



We understand that on occasion it may be difficult for you to get your child into school and they may need some support with this. We want to reassure you that we are here to help and provide flexible support where appropriate. Mr Edwards is always available to speak to and happy to help ensure all children feel happy and safe coming to school. You can contact Mr Edwards by class dojo, phoning the school and pressing option 2, emailing him via admin@brocklewood.nottingham.sch.uk or popping in to the school reception.



ATTENDANCE NEWSLETTER

BROCKLEWOOD PRIMARY SCHOOL

Why do children need to come to school?

- Regular attendance at school gives your child the best possible start in life and prepares them for the future.
- Children that attend school regularly find school routines, school work and friendships easier to maintain.
- Children that attend school regularly make better progress, both socially and academically.

Surely 1 or 2 days absent a week doesn't seem much but this is how it is..

If your child misses...	That equals...	Which is...	And over 13 years of schooling that's...
1 day per fortnight	20 days per year	4 weeks per year	Nearly 1 ½ years
1 day per week	40 days per year	8 weeks per year	Over 2 ½ years
2 days per week	80 days per year	16 weeks per year	Over 5 years
3 days per week	120 days per year	24 weeks per year	Nearly 8 years

Holidays in Term Time

Please continue to support us by bringing your child into school and taking holidays out of term time. As you are aware, school cannot grant any leave of absence during term time unless it is an exceptional circumstance. Brocklewood has the right to refuse any request for leave of absence and if your child fails to attend during the dates stated on the application form, they will incur a 'G' registration mark which is an unauthorised absence.

Please note that penalty notices are issued per parent per child. They are £60 if paid within 21 days rising to £120 if paid after 21 days but before 28 days. If the penalty notice remains unpaid then the Local Authority may instigate legal proceedings against you under section 444(1) of the Education Act 1996. If found guilty of this offence you could be fined up to £1000.

Reporting an Absence

Parents / Carers must inform the school office before 9am, if your child is going to be absent from school.

You can do this by phoning the school on 0115 9153272 and pressing option 1, if you need further help or support getting your child in to school then please press option 2 to speak with Mr Edwards our Attendance Officer.



School Times

Please see below the school drop off and collection times for your child.

	Drop Off	Collection
Nursery am	8:45am	11:45am
Nursery pm	12:25pm	3:25pm
F2	8:45am	3:15pm
Year 1 & 2		
Year 3 & 4		
Year 5 & 6		

Please be aware that the gates will be closed by 9am each morning, any later arrivals will receive a late code on the register. This will have an impact on your child's attendance and learning.

