



## **Pupil Mobile Phone Policy**

Effective from September 2026 | Review: July 2027

**Brocklewood is a mobile phone-free school throughout the school day.** This supports a calm, safe and respectful environment, protects pupils' privacy and wellbeing, and keeps attention on learning and positive social interaction.

During 2026-27, only pupils in Year 6 may bring a mobile phone to school. This policy also applies to smartwatches and other personal devices capable of sending or receiving messages, notifications, images, audio or video. From September 2027, pupils in all year groups will not be permitted to bring mobile phones to school.

### **Daily procedure**

Pupils must switch off their phone before entering the school site, outside the school gate.

A member of staff will collect each phone before pupils enter the school building.

Phones will be stored in the designated locked mobile phone locker in the Burrow. Pupils must not have a phone in their possession anywhere in the school building or at any point during the school day, including during after-school activities.

At the end of the school day, staff will return phones to pupils outside the school building, unless they are attending an after-school activity.

Pupils must keep their phones switched off until they have left the school site.

If a pupil attends an after-school activity, their phone will remain in locked storage or be transferred directly to the supervising adult for secure safekeeping. It will be returned to the pupil outside the school building when the activity ends.

### **Communication**

Parents who need to contact their child during the school day must contact the school office.

### **Exceptions**

Exceptions permitting the use of a smart device will be made only for medical reasons, such as blood glucose monitoring. These arrangements will form part of the pupil's individual healthcare plan. The device settings and its use in school will be risk-assessed and approved by the Designated Safeguarding Lead.

### **If the policy is broken**

Any phone found in a pupil's possession will be removed and kept securely. Parents will be informed, and the phone will be returned directly to the parent, not to the pupil, at the end of the school day. If the pupil breaches the policy again, their permission to bring a phone to school will be withdrawn. Any associated behaviour, including refusing to hand over a phone, recording others without permission or cyberbullying, will be addressed in line with the Brocklewood Behaviour Management Policy and safeguarding procedures.

## Responsibilities

Pupils and parents are responsible for following this procedure. Staff will apply it consistently and communicate expectations clearly. Phones are brought to school at the owner's risk; the school will take reasonable care of devices while they are in its custody.

## Policy basis

This policy should be read alongside the Brocklewood Behaviour Management Policy 2026-27 and the Department for Education's statutory guidance, *Mobile phones in schools* (updated 29 June 2026; schools should follow it from 1 September 2026):

<https://www.gov.uk/government/publications/mobile-phones-in-schools/mobile-phones-in-schools>